



DYNELEY HOUSE SURGERY PATIENT PARTICIPATION GROUP

NOTES OF 5th ANNUAL GENERAL MEETING HELD ON WEDNESDAY 17th FEBRUARY 2016

Present

Barry Rogers Chair

Peter Bell Vice Chair

Barbara and Sid Pavilionis, Clare Shepherd, Kath Beer, Hazel Bulcock, Jeff Thorogood, Judith Benjamin, Kathleen Sutton, Val Payne .and Jane Crossley

Also present

Dr Bruce Woodhouse, Partner at Dyneley House Surgery

Apologies

Apologies for absence had been received from Antony Radley, Practice Manager, Tom Huxley, Duncan Johnston and Caroline Porter.

Introduction and Welcome

Barry welcomed everyone to the meeting which was the 3rd Annual General Meeting of the Group. In addition to the apologies noted Barry was sorry to advise that Diane one of the newer Committee members had sadly died in recent weeks.

The main aim of the meeting was to present the Annual Report which gave an overview of the work undertaken by the Group during the previous year and to elect Officers and Committee for the next 12 months in accordance with the Group's terms of reference.

Minutes of the 4th Annual General Meeting held on 27th February 2015.

Minutes of this meeting had been distributed prior to the meeting and were accepted as a fair record.

Matters arising

There were no matters noted relating to the minutes.

Presentation of the Annual Report 2016

Copies of the Report had been distributed prior to the meeting and Barry gave an overview of the past year's activities which had again built on the work carried out during the previous years.

One of the key highlights was of course the major refurbishing of the Reception area and consulting room and supporting "back office facilities" The opportunity had been taken to create a dementia friendly environment. This work being recognised with a top place in the National Dementia Friends Awards.

Other aspects of the PPG involvement included the Health Promotion / Awareness Activities during the year culminating in a series of activities during Self Care Week during November.

Dr Woodhouse took the opportunity to thank the members of the PPG on behalf of the Surgery for all they had undertaken during the past year and looked forward to their continuing help and involvement.

Practice Report

Copies of the Practice Report had been distributed prior to the meeting, this report highlighted many of the activities mentioned in the PPG Annual Report and the Surgery's gratitude for the contribution made by members of the PPG.

Dr Woodhouse endorsed these sentiments and spoke about some of the changes which had taken place during the previous twelve months and answered a number of questions from members. It was also noted that the Surgery would be inspected by members of the Care Quality Commission during the coming year.

Election of Officers

No nominations had been received in respect of the position of Chair for the coming year. It was proposed that Barry continue as acting Chair and members were supportive of this proposal. It was agreed to discuss the posts of Vice Chair, Secretary and Committee membership at the next Committee meeting.

Any other Business

It was agreed that amongst the work the Group would undertake in the coming year was to look at how it could raise awareness of its presence amongst other patients and the wider community.

In conclusion thanks were noted to Surgery staff for their support over the year.