

DYNELEY HOUSE PATIENT PARTICIPATION GROUP

Notes of the Open Meeting held on Wednesday 13 July, 2016
At 6.30 pm in the Dyneley House Barn



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Notes of a Meeting held on Wednesday 13 July 2016
at 6.30 pm in the Dyneley House Meeting Room

Present: Barry Rogers (Chair), Kath Beer, Peter Bell, Hazel Bulcock, Brian Harrison, Tom Huxley, Barbara Pavilionis, Val Payne, Kathleen Sutton, Jeff Thorogood

In attendance: Antony Radley - Practice Business Manager

Apologies: Judith Benjamin, Brian Harrison, Mike Palin, Clare Shepherd and Emma Taylor

1. Notes of the meeting held on 25 June 2016 were agreed except for the following corrections:
The date of the meeting was 22 June and not 25 June as stated in the notes.
Judith Benjamin was present at the meeting.

2. Matters arising:

Patients' Survey 2016 – It was confirmed this had been mentioned at the June meeting, but the analysis was not available. Antony asked if this could be put on the agenda for the September meeting as well as the results from the Friends and Family Test and the National Patients' Survey. This was agreed.

3. Practice Update:

Care Quality Commission Inspection Dyneley House Surgery 28 June, 2016 – The report from the visit was expected in about four weeks' time. Initial, informal feedback had been favourable.

Ings School Visit – This had been arranged for 14 July and Antony said help from members would be appreciated.

Carers – A new service is being developed in partnership with Carers' Resource where a member of their staff will be based at the Surgery to carry out reviews for carers whilst the carer can attend for a 'health check' at the same time. The service is scheduled to start in August.

Local Dementia Alliance – Representatives of local agencies e.g. DH, DAA, NYCC, NY Police have met at the Surgery to discuss the formation and development of a local dementia alliance for Skipton & South Craven. The aims of the Group will be to raise the visibility of people living in the community with dementia and helping them to 'live well' and safely.

End of Life Care – following on from the discussion at the May meeting Antony reported that a café style event was being held on Wednesday, 14 September from 10.30 to 11.45 am. The practice was liaising with Skipton Baptist Church as they had already been involved in similar work. He thanked Val and said they were going to use her suggestion and call the event "Mourning Coffee".

Tom suggested this work should be linked to the "Gold Line" (end of life care) approach at Airedale General Hospital.

4. **NAPP Report – 'How building better participation works'** – it was agreed at the June meeting that a small group would meet to look at this document in more detail to see if it could help with the development and work of the Group. Unfortunately, it had not been possible to meet and a tentative date of Wednesday, 20 July had been agreed.

In the meantime, Kath had prepared a draft review and action plan document using the main headings and themes of the NAPP document which she said she hoped would help progress discussions. She said it was from her perspective only and it needed a lot of input from other members, particularly on the health promotion and self-care work and groups.

Jeff said he thought it would be helpful for 3 or 4 members to go through the NAPP document in more detail and that the proposed meeting should proceed. Kath said she thought it was important to concentrate on improving representation and gaining comments from more patients.

There was some confusion over the distinction between the Patient Participation Group and the Committee. Val asked when the Group had evolved into a Committee. Peter said the Committee was separate but practically Meetings had always been open to all patients as the difficulty was in recruiting members and encouraging attendance.

Barbara said she and some other members had spent a good deal of time in the practice giving out leaflets and trying to drum up interest. Kath had spent some time writing to other organisations. Kath commented that if people felt they were receiving a good service they were less likely to raise issues and join a Group than if a service was unsatisfactory or failing.

Barry said The Terms of Reference could be reviewed and updated and amended at the Annual General Meeting if members thought this appropriate. The Terms of Reference currently say the committee will endeavour to meet six times a year.

Members hoped that arrangements could be made in respect of continued attendance

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by GP representative as their support and input was highly valued by members.

In conclusion the following action points were agreed .Members would –

1. Identify what members feel the role of the PPG is, the format and frequency of meetings, how can interested patients be involved consideration.
2. Look at the draft Review / Action plan and add any notes/ comments.
3. Review Terms of Reference comments to be forwarded by and make any suggestions or amendments for consideration.

These comments to be forwarded by August 20th.for collation.

5. Dates of future meetings

14 September – moved forward from 21 September